

1. Instruction for Audience

1.1. Important notes

Saving, recording, and redistributing received video and presentation materials (including screen capture) are prohibited.

1.2. Joining a Zoom webinar

Click the webinar URL in the email sent by ISOM to enter a Zoom webinar. You will receive an email similar to the following:

Hi there,

You are invited to a Zoom webinar.
When: Nov 29, 2020 11:00 AM Osaka, Sapporo, Tokyo
Topic: ISOM'20 Zoom Webinar

Please click the link below to join the webinar:
<https://Zoom.us/j/xxxxxxxxxxx?pwd=yyyyyy>
Passcode: yyyyyy
Webinar ID: xxxxxxxxxxxx

•When you enter the Zoom webinar, you need to set your email address and name. In ISOM, audience should set the registration ID, your name and affiliation. For example, if your registration ID is 123456, set your name as follows:

123456:John Smith (ABC univ.)

•If we cannot recognize whether you are a registered participant, the administrator will contact you via chat etc. If we cannot confirm your registration and payment, we may isolate you in the waiting room.

•Audiences enter Zoom Webinar as attendees. Attendees cannot use the microphone and camera. Only those who the presider permits for the Q & A can unmute and ask questions by voice.

1.3. Q & A

•If you have any questions, please post them using Zoom's Q & A feature. The presider will nominate the questioner by looking at the posted question. When you are nominated, please turn on the microphone and ask the question (the administrator will operate so that the microphone can be turned on).

•If you would like to ask the presider to ask a question because the microphone is not available, please indicate so in the post. In this case, the presider will read the question and ask the speaker on your behalf.

1.4. Contact information

•If you would like to contact the administrator, please use Zoom's chat function or send an email to the address below.

secretary@isom.jp